

Whitehall Pool and Tennis Club, Inc.  
(A Maryland Corporation)  
BY-LAWS - As Amended 11/94

Article I- Name

The name of the corporation shall be Whitehall Pool and Tennis Club, Inc.

Article II- Purpose

The purpose for which the corporation exists and the business and objects to be carried on and promoted by it are as follows:

- A To construct, organize, equip, promote, maintain, and operate a club for the primary purpose of providing swimming and tennis facilities for its members, together with such other related objectives as are appropriate to achieve these ends in Bowie, Prince George's County, Maryland.
- B To make and perform any contracts and to do any acts and things and exercise such powers as are suitable, convenient, proper, or incidental for the accomplishment of any objective enumerated herein. The corporation shall be authorized all the powers, rights, and privileges granted to non-stock corporations by the laws of the state of Maryland now or hereinafter in force.

Article III- Board of Directors

Section 1, Composition

The Board of Directors shall be composed of nine elected members of the Whitehall Pool and Tennis Club, Inc.

Section 2, Duties

The Board of Directors shall manage the affairs and exercise all powers of the corporations, and shall perform all lawful acts which are not by these By-laws conferred on the officers or members.

Section 3, Meetings

- A. The Board of Directors shall meet at such times and places as it may deem necessary. Meetings may be called by the President or upon written request of the three other Directors.
- B. A majority of the Directors shall constitute a quorum at any meeting of the Board of Directors. Questions shall be decided by majority vote, unless otherwise provided herein.

Section 4, Term of Office

Each member of the Board of Directors shall serve for a term of two years. Newly elected directors shall take office at the next meeting of the Board of Directors following the election.

Section 5, Elections

Elections shall be held at the annual meeting of the membership of the corporation. Four Directors shall be elected in odd numbered years. In the event that there is an insufficient number of Directors elected, remaining vacancies shall be filled as provided in Section 8 of this article.

- A. Nominations: Each nomination shall be in writing, shall be signed by at least ten members in good standing, and shall be accepted in writing by the person nominated. All nominations shall be submitted to the Secretary of the Corporation not later than September 20 prior to the annual meeting. The Secretary shall prepare a list of all nominees, and shall make such list available to membership as part of the announcement of the annual membership meeting. No nominations may be made from the floor.
- B. Voting: Directors shall be elected by secret ballot by a majority of those members present and voting. Those elected shall be those who receive the greatest number of votes cast, provided that each has received a simple majority. No proxies or absentee ballots are authorized.

Section 6, Resignation

Resignation shall be made in writing to the board of directors.

#### Section 7, Removal

Any Director may be removed for cause, including malfeasance and misfeasance, by vote of two-thirds of the members in good standing at a special meeting called for that purpose.

#### Section 8, Vacancies

In the event that a vacancy occurs on the Board of Directors by death, resignation, disability, or otherwise, such vacancy shall be filled without undue delay, by a majority vote of all remaining Directors. Any Director so elected shall serve only until the annual meeting following, but shall be eligible for re-election at that time for the remainder of the unexpired term he is serving, or to a full term.

### Article IV- Officers

#### Section 1, Election

The Board of Directors shall, at their first meeting following the election of the directors to the Board, elect a President, one or more Vice Presidents, Secretary, Treasurer, and any other officers they may deem necessary. The President and Vice President(s) shall be Directors.

#### Section 2, Term of Office

The term of office for these officers shall be one year.

#### Section 3, Duties

- A. The President is the chief administrative officers of the corporation and shall preside at the meetings of the members. He is Chairman of the Board of Directors and shall preside at the meetings of that Board. The President shall appoint all committees and shall designate the chairman of each committee, subject to confirmation by the Board of Directors. He is ex-officio member of all committees.
- B. The Vice President shall have all of the powers, authority, and duties of the President during his absence or inability to act. The vice President shall also act as assistant to the President and shall perform such other functions as the Board of Directors may require. If more than one Vice President is elected, they shall be designated First Vice President, Second Vice President, etc., in the order of precedence.
- C. The Secretary shall, subject to the Board of Directors:
  1. Keep the minutes of the meetings of the Board of Directors.
  2. Maintain current records of membership, including names, addresses, and other relevant data.
  3. Keep all corporate records except financial records.
  4. Conduct all official correspondence under the supervision of the President.
  5. Notify all members of the time and place of all meetings of the members.
  6. Perform such other duties as are appropriate to the office, including the submission of such reports as may be required by the Board of Directors.
- D. The Treasurer shall, subject to the control of the Board of Directors:
  1. Make and keep records of all financial transactions of the corporation.
  2. Be responsible for the receipt of all monies due the corporation, and deposit such in depositories approved by the Board of Directors.
  3. Be one of the Officers authorized to sign checks.
  4. Make all disbursements for charges incurred by the corporation.
  5. Recommended, for approval by the Board of Directors, fiscal procedures and policies to be followed to facilitate the transaction of corporation business.
  6. Submit the records for financial audit within 30 days after the close of the fiscal year.
  7. Perform such other acts and submit such reports as are appropriate to the office as may be required by the Board of Directors.

## Article V- Committee

### Section 1, Standing Committees

Standing committees shall be subject to the control of the Board of Directors and at least one member of the committee.

- A. The Membership committee shall receive, consider, and recommend all applications for membership to the Board of Directors. The latter has the sole power to approve or disapprove the recommendations of the Committee. The Committee shall maintain a list of current and prospective members, render all bills and statements concerning dues and fees, and perform all necessary acts to sell, purchase, or transfer memberships.
- B. The Activities Committee shall plan, schedule, organized, and promote all schedule recreational functions of the Club.
- C. The Facilities Committee shall be responsible for the maintenance of Club equipment, structures, and grounds, and for the supervision of additions and/or changes to the existing plant.

### Section 2, Other Committees

All other committees deemed necessary for operation of the corporation shall be established by the Board of Directors.

## Article VI – Membership

### Section 1, Application

Membership applications must be submitted in writing to the Membership Chairman at the official address of the Whitehall Pool and Tennis club, Inc.

### Section 2, Definitions

- A. “Resident” means a person who owns or rents a home within the city limits of Bowie, or within the area bounded by Route 3/301, Central Avenue, Route 193, and Good Luck Road.
- B. “Member” means a resident who has paid the full membership fee, has been duly admitted in the Club, and has duly paid for the current year his/her annual dues as specified by the Board of Directors. No applicant shall be judged solely on the basis of his/her color, race, national origin, or creed.
- C. “Family Unit” means a member and his/her spouse, children, or other persons who permanently and continuously reside in the member’s household. The family unit of each member shall be entitled to use all Club facilities, subject to the Rules and Regulations promulgated by the Board of Directors in connections with each use. For the purpose of voting and quorum count, each family unit shall be counted as one vote. There shall be a maximum of 750 family units.
- D. “Non-Resident Member” is an existing member who elects to retain membership after leaving the resident area. Former members, who left in good standing, are eligible for reinstatement. The Board of Directors may, at their option, admit non-residents as members when there is a waiting list of members who wish to terminate their membership.
- E. 1. “Special Member” means a resident who is purchasing a membership through a deferred payment plan. In such cases, the “special member” shall have use of all Club facilities, but shall not become a voting member until the entire membership fee is paid. If a “special member” fails to make regular payments as

outlined in their deferred payment plan contract, the Board may revoke the right to use Club facilities, and the Club will retain all fees paid to that point, and "special membership" shall be signed by the Membership Chairman and the "special member".

2. For purpose of transfer of memberships, a "special member" does not become a "member" until the last installment of the membership fee is paid. Therefore, a member on the waiting list to terminate a membership shall not have his/her membership transferred to a "special member" until the latter has paid the membership fee in full.

### Section 3, Transfer of Membership

- A. A member desiring to terminate his membership shall notify the Club in writing of the same and request the Club to purchase the membership for the full fee. If there is an approved prospective member on the waiting list, the Club shall direct him to send the full membership fee to the Club. Upon receipt of the same, the Club shall give such sum, less any fees due, to the retiring member and perform any other necessary acts to transfer the membership. If there are no approved prospective members on the waiting list to join the Club, the member(s) desiring to terminate membership shall be responsible for paying all annual dues and other fees until such time as a prospective member is approved by the Board and the membership is transferred. The waiting list of members desiring to terminate their membership shall be maintained by the Membership Chairman. Members' names will be placed on the list, and their memberships will be sold, in the order of receipt by the Membership Chairman of written notification of intent to terminate membership. If there is no list of members desiring to terminate membership, and there are approved prospective members waiting to join the Club, the Membership Chairman shall maintain a waiting list of prospective members. The first approved prospective member on the list to join the club shall be offered the opportunity to purchase the first membership available for transfer.
- B. When the transfer of a Club membership is accomplished after the seller has paid the annual maintenance fee but prior to November 1<sup>st</sup>, the buyer will be assessed \$10.00 plus one percent of the maintenance fee for each day he is eligible to use club facilities during the swimming season. The amount so assessed may not exceed the annual maintenance fee and shall be refunded to the seller.
- C. A member who sells his home and desires to transfer his membership to a non-member purchasing his home, shall notify the club in writing of the same. The club shall, in turn, direct the prospective member, if approved, to send the full membership fee to the club. Upon receipt, the Club shall give such sum, less any fees due, to the retiring member.
- D. A member who rents his home but desires to retain his membership, may temporarily transfer all Club privileges to the lessee by notifying the Club in writing of the case. The payment of the annual dues and other fees shall continue to be the responsibility of the member.
- E. If there is a waiting list to transfer memberships, a member wanting to sell his own membership must notify the Club in advance with the request. Permission to sell a membership in this manner will be granted only if all past and current fees and annual dues have been paid by the member. Transfer fee must be paid to the club for all memberships sold in this manner.

### Section 4, Fees

The Board of Directors shall determine the membership fee, amount of annual dues, and any other fees; the Board of directors shall also determine when such payments are payable. Annual dues shall be for the purpose of operating expenses. If the member fails to pay his/her annual dues within thirty days from the date specified for the current year, the Club shall have the options to purchase his /her membership for the amount of the full membership fee less any outstanding dues or other charges. The option shall terminate upon acceptance by the Board of Directors of any dues and fees in arrears.

### Section 5, Termination

A member who ceases to be a resident as defined in Article VI, Section 2, Paragraph A, may relinquish his or her membership or may retain the membership for the member's personal use only as a non-resident member. Upon resignation, a non-resident member may not transfer the membership under Article VI, Section 3, Paragraph C.

## Article VII – Meeting of Members

### Section 1, General Meetings

General meetings shall be held at such times and places as designated by the Board of Directors as necessary for receiving reports and transacting the business of the corporation. One General meeting each calendar year shall be designated the Annual Meeting. At such meeting, the election of Directors and an annual report shall be items of business. Notice of the time, place, and purpose of the general meetings shall be given to all members of good standing not less than ten days nor more than forty-five days prior thereto.

### Section 2, Special Meetings

Special Meetings may be called at any time by the Board of Directors or by a petition of the membership signed by not less than fifty current members. Notice of the time, place, and purpose of special meetings shall be given to all members of good standing not less than five nor more than fifteen days prior thereto. No other business than that stated in the notice shall be transacted at a special meeting.

### Section 3, Quorum

A quorum at a membership meeting shall consist of not less than 75 members in good standing.

### Section 4, Voting

Except where otherwise prescribed in these By-laws, questions shall be decided by majority vote.

## Article VIII- Amendments of By-Laws

### Section 1, Presentation

Proposed amendments to the By-Laws shall be submitted in writing to the President, accompanied by the signatures of not less than 50 members in good standing. The Board of Directors may present proposed amendments to the President for subsequent action without regard to the preceding requirement for obtaining the signatures of not less than 50 members in good standing.

### Section 2, Notice to Members

The Secretary shall give notice to members, in the manner stated in Article VII, of the proposed amendment (s) to the By-laws. An explanation of the reason for the proposed changes of the Sections affected shall be included.

### Section 3, Ratification

These By-laws may be amended by a 2/3 majority vote of the membership present at a regular or special meeting wherein such proposed amendments are stated as being an item of business. Such meeting shall be called within 90 days of the petition.

## Article IX- Miscellaneous

### Section 1, Dissolution

Upon dissolution of the corporation, the proceeds therefrom, insofar as is permitted by law, shall be distributed in the following manner and priority: payments of debts and obligations of the corporations; payment to the members, subject to the set-off of all debts and obligations of any member to the corporation.

### Section 2, Parliamentary Procedures

All parliamentary procedures not otherwise provided for herein shall be in accordance with the procedures set forth in Robert's Rules of Order.

Section 3, Notice

Wherever within these By-laws notice to members is required, such notice shall be in writing. The mailing of such notice to the last known address of the members shall constitute notice.

Section 4, Corporate and Fiscal Year

- A. The fiscal year of this corporation shall begin on November 1, and end on October 31.
- B. The corporation year shall coincide with the fiscal year of this corporation.

Use of Club Facilities  
Rules and Regulations

Revised: 1984, 1991, 1993, 1994, 1999

DEFINITIONS

Club – Whitehall Pool and Tennis Club

Club Facilities- Club grounds, facilities, and equipment

Club Member- Member of a family unit which has paid the family membership fee, said fee having been duly accepted by the club.

Special Member- A member who has a current deferred payment contract and is entitled to all rights and privileges of membership except the right to vote at membership meetings.

Family - A member and his/her spouse, children, or other persons who permanently and continuously reside in the member's household. Visiting relatives or children spending the summer are not family members.

Guest - A non-resident of the Club membership area, invited, accompanied, and registered by a member in good standing, and whose guest fee has been paid. Residents of the membership area may attend as guests during Special Events. Guest children under seven years of age must be accompanied by an adult.

Board of Directors – Governing body of the Club

Officers of the Club - President, Vice President, Secretary, and Treasurer

Club Manager – Manager, or his/her designee, employed by the Club and responsible for the operation of the Club facilities.

Official Club Address – Whitehall Pool and Tennis Club, P.O. Box 521, Bowie, MD 20718

GENERAL

A member in good standing is entitled to the use of Club facilities. The rights and privileges of such use are not unlimited, however. Associated with the use of Club facilities, the Member assumes certain duties and responsibilities. These are set forth herein.

The Board of Directors has established Rules and Regulations pertaining to the use of Club facilities. These Rules and Regulations, set forth herein, are for the protection and benefit of the entire membership of the Club, and in compliance with health and safety regulations by which the Club must abide. As a result, Members are urged to read these Rules and Regulations and comply with them. Members are required to familiarize their guests with the content of these rules, and to insure that their children observe them. Your cooperation in these matters will enable the Club to provide maximum recreation and relaxation to all members.

Powers of enforcement of the Rules and Regulations rest with the Board of Directors and Officers of the Club. The Board of Directors has delegated certain powers of enforcement, listed herein, to the Manager. Parents are requested to admonish their children to obey instructions of all Club employees and the Manager. Members are requested to remind any violators of these Rules and Regulations and to generally assist the Manager and club staff in maintaining the Club facilities in an attractive, safe, and sanitary condition.

I. DUTIES AND RESPONSIBILITIES

#### A. Duties, Responsibilities, and Privileges of Members

1. The use and occupancy of Club facilities is restricted to Members in good standing and their guests. Facilities are the physical and real property, and the improvements thereto, which are provided for, and made available to the Members for their use and occupancy, and include, but are not limited to: tennis, volleyball, and basketball courts; pools and decks; snack bar; parking lot and driveway; and all other areas between the fence which encloses the physical facilities, and the club property line.
2. The use of Club facilities is restricted to times determined and established by the Board of Directors. Any person, including members, who shall use or attempt to use any Club facility at any time other than when it is official open or authorized for use may be prosecuted or be subject to other actions including suspension or Member forfeiture by the Board of Directors as they may deem appropriate to the circumstances.
3. The use of Club facilities is permitted upon proper identification of Membership, and subject to these Rules and Regulations and other rules which may be, from time to time, established by the Board of Directors.
4. All persons using the Club facilities do so at their own risk and accept sole responsibility for any accident, injury, loss or damage to personal property, or any loss incurred in connection with such use.
5. The Member covenants and agrees with the Club and the Manager, for and in consideration of the use of Club facilities and other food and valuable considerations, to make no claim against the Club and/or Manager for, on account of any loss or damage of life, limb, or property sustained.
6. The Member agrees to save harmless the Club and/or Manager from any and all liabilities and action of whatsoever nature by any Guest of the Member.
7. Members will be held responsible for all actions of their Guests.
8. All damages to property of the Club caused by a Member, his Guest or Guests, shall constitute a debt of that Member to the Club.
9. Except as otherwise provided for in these Rules, use or occupancy by Members or their Guests of any area between the fence which encloses the Club's physical facilities, and the Club's property line, is prohibited unless the Member requests a use in writing, and receives an affirmative written response for that use from the Manager or his/her designated representative.
10. A second violation of the Rules and Regulations by the same person (Club Member, individual of the family member holding Club membership, or Guests of that Member) may result in suspension of the Family Membership. The Club Member will be notified in writing by the Board of Directors before the Family Membership. The Club Member may petition the Board of Directors for reinstatement prior to the end of the period of suspension.

#### B. Powers vested in the Board of Directors

The Board of Directors, under the By-laws of the Club, manages the affairs and exercises all powers of the clubs. The Board, drawing upon that authority, is empowered to prescribe, amend in whole or part, or rescind any and all of these Rules and Regulations. The Board has authority to enforce these Rules and Regulations and to impose appropriate penalties for violations thereof.

1. Any authority of the Board of Directors delegated to others may nevertheless be exercised by the Board
2. The Board of Directors may temporarily suspend any of these Rules or Regulations as may be deemed appropriate.

#### C. Enforcement Powers Delegated to the Manager

1. The Manager may, at any time, and at his/her discretion, close any Club facility because of breakdown, operational difficulties, or for other good and sufficient reason.
2. Any person may be barred from any Club facility at the discretion of the Manager for any reason which in the judgment of the Manager constitutes a hazard to others.
3. Any person may be barred by the Manager from use of any Club facilities for any violation of these Rules and Regulations.
4. Action by the Manager, under 2 and 3 above, must be reported in writing to the Board of Directors within 24 hours of the time such action is taken.
5. Action taken by the Manager, under 2 and 3 above is limited to a time period of 72 consecutive hours for any single violation.
6. Members and Guests against whom action is taken under 2 and 3 above, may appeal in writing to the Board of Directors. Pending action on the appeal, violators must abide by the decision of the Manager.
7. The Manager is empowered, upon written instructions from the Board of Directors, to deprive any person of the use of any and all Club facilities for such time as is ordered by the Board of Directors.
8. The Manager is empowered to make and enforce decisions which he/she feels are in the best interest of the safety and welfare of the Members.

## II. Rules and Regulations

### A. General Regulations

1. All correspondence with the Club, or any member of the Board, which deals with membership must be in writing and must be sent by mail to the Club's official address.
2. All fees due to the club must be sent by mail to the Club at the Club's official address. Fees may not be tendered to officers, directors, employees, or contractors of the Club, nor to any of their family members.
3. No annual maintenance fee will be accepted from tenants, realtors, or any other agent of a Member unless that member has a letter on file with the Club granting that agent his/her power of attorney. Such power of attorney must bear the notarized signature of the Member (Members, if jointly owned)
4. Membership photographs must be on file for each family member prior to admission to the facility. The Club has the option of refusing non-distinguishable photographs.

5. Each Member must be identified with the attendant at the door before admission
6. Members must personally register their Guest(s) with the attendant at the door and pay applicable fees. Guest(s) may be required to show proof of non-residence in the membership area. Special Guest privilege will be extended under conditions outlined in paragraph F.
7. Members and Guests must drive slowly and carefully in the parking areas. The parking areas are for vehicular parking only. Sidewalks and driveways are for direct entry to and exit from club facilities by Members and their guests. Uses and occupancy of these areas other than for parking or the direct entry to or exit from club facilities by Members or their Guests is prohibited.
8. No abusive or profane language or breach of peace is permitted on the Club Premises.
9. No intoxicants will be permitted on the Club property except at adult social functions and as delineated below.
  - a. The minimum age for possession and consumption of alcoholic beverages on Club property is 21 years of age. Proof may be required.
  - b. Beer may be brought on the Club property and be consumed by Members and their Guests. No glass containers are allowed.
  - c. Coolers are subject to inspection for glass.
  - d. Members and Guests will be responsible for placing all debris in trash receptacles.
10. No pets of any kind are permitted on the Club premises. Any pet found on the club premises will be turned over to the County Animal Control Department.
11. No wheeled vehicles (with the exception of baby carriages, wheelchairs, and strollers) are permitted within the fenced area.
12. Baby carriages, strollers, and playpens are permitted only on the grass areas of the Club premises, no closer than 10 feet to the main pool area.
13. Food is permitted only in the dining area.
14. Cigarettes, cigars, and other refuse must be deposited in receptacles. Littering is prohibited.
15. No glass or hard plastic items are allowed in the Club facilities.
16. Cutoff pants or Bermuda shorts will not be used as a substitute for a bathing suit in the main pool.
17. No person may give lessons of any nature for a fee unless authorized by the Board of Directors.
18. Membership list information and waiting list information of the Club are considered confidential and shall not be made available for any obviously outside reasons. Only members of the Board of Directors may review the current membership file. For the protection of the membership, no notes may be taken or copies of any information written down at any time.

## B. Swimming Pool Area

## 1. Behavioral Rules

- a. Children under eight, who have not passed the basic swimming test, will not be permitted in the racing lanes and diving well. The Manager will give the basic swimming test to children upon request.
- b. Smoking in or on the edge of the pool is prohibited.
- c. Running, pushing, wrestling, ball playing, or causing undue disturbance in or about the pool is prohibited.
- d. No life preservers, face masks, flippers, snorkels, inner tubes, water wings, or play equipment are permitted in the pool. This does not include instructional devices used in conjunction with training under the direction of qualified pool attendants. Protective eyewear of a non-breakable material, designed to cover the eye area only is permitted.
- e. Only one person is permitted on a diving board at a time. Diving is permitted straight away from the board only. No diving or jumping toward the walls or off the side wall of the diving area is permitted.
- f. A 15 minute break period from swimming will be enforced for all bathers under 16 years of age every hour on the hour between 12 noon and closing, as required.
- g. No member is allowed to swim in the diving well.

## 2. Health Regulations

- a. Admission will be refused all persons having an infectious disease, sore or inflamed eyes, colds, nasal or ear discharges, or a communicable disease of any kind. Persons with excessive sunburn, open sores, or wearing bandages of any kind will not be permitted.
- b. All bathers should shower before entering the pool.
- c. Spouting of water and similar unhygienic action is prohibited.
- d. Children not toilet trained will not be allowed in the main pool. Diapered children are not permitted in the main pool unless they have diapers and rubber pants.

## C. Wading Pool Area

### 1. Behavioral Rules

- a. Anyone using the main pool, or who exceeds age 6, may not use the wading pool. Children restricted to the wading pool shall be supervised by someone 13 years of age or older.
- b. Smoking, pushing, wrestling, ball playing, or causing undue disturbance in or about the wading pool is prohibited.
- c. Only soft, unbreakable toys are permitted in the wading pool area.

### 2. Health Regulations

- a. Admission will be refused all persons having an infectious disease, sore or inflamed eyes, colds, nasal or ear discharge, or a communicable disease of any kind.

- b. Spouting water and similar unhygienic action is prohibited.
- c. All children wearing diapers in the wading pool must also wear rubber pants.

#### D. Tennis Courts

##### 1. Rules of the Courts

- a. Tennis shoes are required on the courts at all times. Hard soled shoes are not permitted.
- b. In order to ensure that court time is available to the maximum number of players, the following rules and scheduling shall prevail when players are waiting:
  - 1.) After 12:30 PM on weekdays, a 1 ½ hour time limit will be in effect except for ladder matches, where a two hour time limit will be permitted.
  - 2.) After 12:30 PM on weekends and holidays, a one hour time limit will be in effect. Members playing a match are not exempt from this time limit.
  - 3.) The sign-up board will be utilized during these periods. Specific rules and procedures will be posted on the sign-up board and/or tennis bulletin board.
- c. After 5:30 PM on weekdays, and before 2:00 PM on weekends and holidays, players 17 years of age and under must relinquish their courts to adult members desiring to play. This rule does not apply to minors (10 years and older) playing with adults. Children under 10 years of age are not permitted to sign up for court time on weekends and holidays when adults are waiting to play.
- d. On Friday nights, the tennis courts will be closed at 8:45 PM. If anyone is using the courts at that time they will have to leave the courts and reenter the pool through the main gate at 9:00 PM. Sign-U[s for the tennis courts will start at 9:00 PM.
- e. Courts can be reserved only by approval of the tennis chairman. Court #6 may be reserved at times for authorized tennis instructions.
- f. When courts are in use, members using the practice wall behind court #6 must relinquish the court to members desiring to play. A single member cannot use any court for serve practice, etc. or “save” a court while other members are waiting to play.
- g. Refuse, trash, garbage, empty cans, lids, etc., must be placed in trash receptacles.
- h. No chairs, tables, bicycles, skateboards, etc., are permitted in the tennis court area.
- i. Non-playing members are not permitted on the courts. The courts shall not be used as a playground or for a baby-sitting area at any times.
- j. There are times when some courts are more desirable than others, such as drier courts after rain. In such situations, the members waiting for a court have priority over those already playing when the more desirable court becomes available.

k. Lights will be turned off by Club management when they depart the premises, but generally not later than 10:00 PM. Lights may remain on later during special events at the Club.

l. Members are responsible for the proper use of their keys. Lending keys to non-members will result in suspension from the Club.

m. During periods when the pool is closed, tennis I.D. tags shall be displayed by players utilizing the courts.

## 2. The Unwritten Rules of Tennis

a. Do not walk through, behind, or beside someone's court while they are playing. Wait until the ball is out of play, a point is made, or players change sides, then run across court (preferably behind the base line) to your court.

b. Do not talk or shout to a player while he or she is in the middle of a point. Never talk to any player who is involved in a match until the match is over.

c. If a ball rolls into your court from an adjacent court, return the ball immediately to one of the people in the next court. If you are in the middle of a point when the ball rolls through, either stop playing if the ball disturbs you or your opponent, or return the ball as soon as the point is over.

d. Play your best at all times; never make excuses for your poor playing if you lose (admit your opponent outplayed you). Never display bad manners or bad temper on the courts.

e. Enjoy your tennis! Make friends and develop good sportsmanship and social qualities through the game.

## E. Other Facilities and Equipment

1. No Club property shall be removed from the Club premises without prior authorization from the Board of Directors.

2. Club-owned sporting and other equipment may be checked out from the Manager for use on Club premises.

3. Chairs have been allocated to several areas of the Club premises and may not be removed from the area.

4. No Member or Guest may save a chair for a person not on the premises.

5. Chairs must be used properly and not turned over for a backrest, tilted backwards while sat in, or abused in any way or manner.

6. Parking lot lined areas and restricted areas shall be strictly observed by all Members and Guests.

7. On weekends and holidays, children under 16 years of age shall defer to adults on the use of chaise lounges.

8. Anyone signing out sports equipment must personally return the same equipment.

9. A minimum of 2 heads of membership households, on Saturdays, Sundays, and Holidays, may pre-empt any activity by junior members on the volleyball or basketball courts. Discretion of the Manager will prevail in all situations.

#### F. Special Guest Privileges.

There will be specific occasions or occurrences on which the rules concerning Guests may be modified. These are limited to:

a. Parties and adult and teen Swims- Residents of the membership area will be permitted as Guests, subject to the Member paying the same admission fee as all other Guests at parties.

b. Waivers of Guest fees for Grandparents- Parents of adult Members (regardless of residency) will be permitted to enter the Club premises without charge while the Members are present.

c. Special Guest Pass - The Board of Directors may, at its discretion, issue a Special Guest Pass that will admit one Guest to the pool for the Season. The Special Guest Pass is for a baby-sitter for children of working Member parents. Application for a Special Guest Pass must be made in writing to the Board of Directors and must be accompanied by a photograph of the proposed Guest. The non-resident requirement for Guests does not apply. If the application is approved, the Members must agree to the stipulations, in writing, of the Guest pass and pay the non-transferable, non-refundable Special-Guest Pass fee.

d. Grandchildren- Grandchildren of a Member in good standing who reside in the membership area will be permitted as Guests at a fee determined by the Board of Directors.

e. Bowie Day- On Tuesdays, residency requirements are waived for Guests.

#### G. Divorced or Separated Guardian Membership

Divorced or Separated Guardians of minor children (under the age of 21) shall have the rights of Membership as defined in Article VI, Section 2, Definitions B, C, D, and E as long as that Guardian is listed on the Membership Form which is submitted with the annual maintenance fee. This Membership shall only be extended to the divorced or separated guardian. In the event that a divorced or separated guardian does not have the consent of the other party for Membership privileges during the current membership year, then both parties must submit, in writing, notification to the Board of Directors of such decree. Upon acknowledgment by both parties, the Secretary of the Board of Directors will remove said party from the membership file.